

MINUTES

CAMUS Committee Meeting

15th October 2025
6.30pm at The IGC

Actions

In Attendance

GB, DB, AK, EK, PK, RL, TR, NY

Apologies: JR, LR

Approval of minutes

The minutes from the last meeting were approved.

1. Finance Update - GB

- GB is reviewing how best to present future financial reports to align more clearly with show income/expenditure, fundraising activities, and other budget areas.

Balances at End of September:

- Current Account: **£9,288.26** Savings Account: **£68.32** Cash in Hand: **£999.12**
- **Total: £10,285.68**

The cash from the recent Quiz Night has now been banked. There is a small discrepancy between the physical cash and the Zettle report (approximately **£20–£30** unlogged). This may relate to Heads/Tails or raffle takings, or to FOH cash not recorded through Zettle. GB will review the Zettle and raffle records to reconcile the overall bar income and process a journal transaction accordingly.

GB and NY have met to review budgets and the general financial position. Script deposits totalling **£275** are due to be returned; one deposit (SM) also included a membership fee, which will be offset accordingly. A suggestion was made that members could choose to have their script deposit returned or donated, which could generate some additional income.

Gift Aid has been calculated at **£1,265.00**, which GB will submit this week. After all adjustments are made, the working capital is projected to be approximately **£11,000**, noting that some *And Then There Were None* (ATTWN) balance payments are still to clear and **Eventbrite** income is expected shortly.

GB will follow up with FW and GT regarding outstanding membership fees. Any overpayments will be treated as donations, as agreed with NY, and allocated to the ATTWN production budget.

NY and GB have also met to review the full financial year. Initial forecasts indicated a possible **£4,000 deficit**, but following adjustments and successful fundraising, the year is now expected to close with a **surplus of around £1,000**, which is a positive outcome.

They have begun drafting the **2026/2027 budget**, starting from a zero base. A meeting with Vicky will take place to discuss the *Sweeney Todd* budget before presenting the full annual financial plan. Notably, approximately **£5,000** in savings has been achieved this year.

It was acknowledged that two productions have been delivered this year without full consideration of year-round budgeting; a **rolling forecast vs. actual** approach will be implemented going forward.

Overall, the society is in a stronger financial position than in previous years.

2. Membership / Committee Update - NY

- Update on legal case brought by NG: Confirmation was received on **14th October** that our insurers have **denied liability** on the recent claim. The matter is now with **NG Solicitors**, and we are awaiting further communication. NY will share updates as they become available. NY
- A **new membership model** will be introduced from **1st January**. It was agreed that an information email or leaflet should be sent to all **CAMUS members, friends, and family**, outlining the **benefits of membership**, payment structure, and how membership supports the society. PK

Membership Overview:

- Membership will cover **insurance, audition fees**, and general **member benefits** (including eligibility to perform, attend workshops, and receive updates).
- A separate **show fee** will then be payable per production.
- **Audition Fee:** £15 (deducted from show fee upon casting).
- **Show Fee:** Remaining £35 to be paid by cast members following casting confirmation.

Annual Membership Fee:

- A total of **£50 per calendar year**, payable by **31st January**.
- A **split payment option** was proposed — £25 upfront, with £25 later in the year.
- Show fees will vary depending on the production type (approximately **£100 for musicals** and **£50 for plays**).

Youth Membership:

- GB raised the question of a reduced youth membership fee. It was agreed that membership should remain **the same for all members**, but **youth show fees** may be set at a lower rate to reflect production scale.
- Youth membership fees will continue to cover **insurance, rehearsal costs, and chaperone provision**.

Scripts and Deposits:

- Script hire and deposit costs will be included within the show fee.
- Scripts will be subject to a **visual inspection upon return**.
- It was agreed that deposits will **no longer be refunded**, with funds retained to support the society's ongoing costs.

3. Current Production – And Then There Were None - NY

The production is now **one week away**, and everything is coming together well.

Ticket Sales:

- **Friday night:** 39 tickets sold
- **Saturday night:** 70 tickets sold
- **Thursday night:** performance cancelled due to the tight turnaround required for the get-in and technical setup.

NY thanked the cast and production team for their hard work and commitment. KJ was involved during the early stages of rehearsal but has been unable to attend in recent weeks. Despite this, rehearsals are progressing well, and the company is both **excited and nervous** ahead of opening week.

Suggestions have already been made for the **Autumn 2026 production**, but decisions will be finalised following a post-show “wash-up” meeting for *ATTWN*. Collaboration with venues has been positive, and the team reports a supportive and motivated cast and crew.

The production cost is approximately **£5,000**. To recover this, at least **three performances with strong attendance** are required. The current projection is to **break even**, with the potential for a **small profit** depending on final ticket sales.

A discussion was held regarding **on-the-door ticket sales**; it was agreed this could capture any last-minute walk-ups.

Marketing: LR, acting as Marketing Lead for *ATTWN*, will coordinate a **final social media push** to boost ticket sales in the final week. Access to social media accounts has been arranged to support this campaign.

4. Forthcoming Productions – 2006 Sweeney Todd

With auditions approaching in approximately one month, a decision needs to be made regarding the appointment of a Musical Director (MD). Two potential candidates have expressed interest:

1. Ryan Stevens

- Ryan approached CAMUS directly and shared a clear vision for his involvement with *Sweeney Todd*.
- He is very enthusiastic about working with the company and has the technical ability to create guide tracks for the production, which would support our plan to use backing tracks rather than a live band.
- As such, the role could lean more towards vocal supervision rather than full musical direction. However, Ryan is not a trained vocal coach.
- Advantages include familiarity with the company and existing working relationships.

2. Tom Worrall

- Tom is a multi-instrumentalist and session musician, currently working as MD for *Worrall Workshops*.
- He has extensive experience as a vocal coach, teaching GCSE and A-Level music students, and brings a strong educational background to the role.
- Although new to CAMUS, his involvement could bring fresh energy and ideas. The potential drawback is the uncertainty of working with a new collaborator.

NY

PK / JH

NY opened the floor for comments. Discussion followed around the financial implications and the possibility of the two candidates working together.

It was agreed to first approach Ryan Stevens to confirm whether he would be happy to collaborate with Tom Worrall, before approaching Tom with the same proposal. The aim is to establish a shared working arrangement that combines Ryan’s familiarity with the company and technical expertise with Tom’s vocal coaching experience.

A production meeting with Vicky will be scheduled to confirm creative direction and logistics. The audition pack will be finalised and distributed once the MD decision has been confirmed.

5. Fundraising / Socials

Christmas Cracker – 15th November, Camberley

- Production meeting held; Ryan confirmed as MD.
- Song sheet has been prepared. Two rehearsal dates will be circulated shortly (venue TBC).
- Initial information will be sent out to gauge interest and begin forming the choir.
- Performance slot is still to be confirmed, but will likely mirror the summer event – an afternoon performance rather than evening.
- **Action:** PK to check diary availability for the rehearsal room on **2nd and 9th November**.

Christmas Party – 3rd December

- Proposed venue: Café Bistro. Awaiting pricing information.

Members' Social – Bauble Painting (Saturday 29th November)

- This will be our first paid members-only event.

Other Upcoming Events

- Awards Night – April
- Quiz Night – March
- Play Reading – February
- Rock & Roll Bingo – originally planned for February; propose moving to May at The Meade Hall.
- January – Rehearsal Pub Night

Action: PK to produce a newsletter.

PK

6. AOB

There was no AOB

Meeting closed: 19.54