



MINUTES

CAMUS Committee Meeting

10th March 2025
7pm at High Cross Church

In Attendance

GB, AK, EK, PK, RL, TR, HT, NY

Apologies from DB and DD

Actions

Approval of minutes

The minutes from the last meeting were approved as an accurate record.

RL requested a change in the Privacy Policy: in paragraph 1, "one-time paid" should be revised to "paid members." In paragraph 6, the phrase "details are retained for a period" should include a reference to data protection and the length of holding materials. The official term for retention of data under GDPR reads: *there is no specific retention period prescribed; instead, data must be kept no longer than necessary to fulfil the purposes for which it was collected. The retention period depends on the various factors, including legal obligations, the purpose of data processing, industry standards, and business needs.*

As a general rule of thumb, **tax returns and financial data** should be retained for a minimum of **6 years** [gov.uk]

Regarding the Safe Touch document, the first sentence was unclear and needs to be revised for clarity.

PK

1. Financials

GB circulated the financials prior to the meeting. The balance at the end of February stands at £13,419.33, with additional income expected from merchandise purchases. Insurance and rehearsal venue payments are significant costs for this month.

NY enquired about the October payments for the show, which have been included in the membership for January. GB confirmed that not all membership/show fees have been collected. An email was sent over the weekend, and GB will follow up with members at rehearsals.

GB

NY asked if the script hire costs have been tracked, specifically who has paid for what. GB has a record of all script hires in preparation for returns.

NY enquired about Gift Aid and when it can be claimed. GB will review what has already been submitted and follow up for the next set.

2. Committee / Membership update

NY had previously shared the committee role profiles and requested that any amendments or feedback be sent to her asap. These will then be shared with the membership prior to the AGM. It was agreed that the profiles are intended as guidance documents and can be adjusted and updated as needed.

3. Current Production update – Made in Dagenham

EK updated the committee on the set collection, which has now been stored in the lock-up. Thanks to GB, RL and TR for making the trip. Rehearsals are continuing, and the costume allocation this week was successful. Photos will be taken on Wednesday by John at Front of House Photography. The next priority is to focus on ticket sales, which we can push forward once the promotional photos are available.

GB provided feedback that the cast should be involved in the set collection / storage process, and this was agreed upon by all. EK will share details with the cast regarding the schedule for show week, including assistance with the get-in and get-out.

EK

4. Fundraising and Social

Lock-up Storage – Requesting assistance from the cast and membership to tidy and organize the lock-up will be advertised to the current cast as a necessary ‘social’ event.

- **Yateley May Fair (5th May)** and **Farnborough Donkey Derby (26th May - Bank Holiday Monday)** – All arrangements have been confirmed by TR who will report back at next committee meeting.

- **Steph Mottershead** will coordinate with **Neil** and **Sue** to organize the race night. Potential venue etc

SM

- **Laura Robertson** is setting up a bingo night and exploring the possibility of Pride stalls. **TR** will assemble a team of six for Surrey Pride on Saturday which is the same day as the 24 Hour Musical, so there will be a cross over in participants. There is also a **Bracknell Pride** scheduled between July and September, and **Rushmore Pride** follows the weekend after Surrey Pride. **TR** to report back at next meeting with further details.

TR

- **TR** has been researching car shows for networking and promoting MID, with potential events in **Farnham** (30th March, 27th April), **Guildford** (13th April), and **Basingstoke** (11th May). **TR** will follow up on these opportunities and provide an update at the next meeting. It was agreed that the event in **Farnham** on 30th March is likely too soon to organise effectively.

TR

- **Quiz Night** – **Tom Mercer** is creating the quiz and meeting with **Laura** to discuss sign-ups. **TR** will also reach out to local groups (CATS, EBOS, Savoy etc) to invite them to participate. **RL** requested an update on the numbers for the drinks list. Agreed to get these to Rich by end of the week.

TR

- **Awards Night** – **Dan** and **Steph** are working on securing silent auction items. An email has been sent to last year’s recipients for return of their awards. **PK** has confirmed details with the venue including menu (and welcome drink), decorations, set up and ‘disco’. **LR** to order awards and organise engraving for new recipients.

PK/LR

- **AK** contacted **Login Lounge** regarding the 80’s night, but it is fully booked. The details of the **Farnborough Golf** event, as a **cast outing** will be shared in due course. The **calendar** has been sent to **LR**, who will update the members are on the website.

LR

- **NY** is looking into sponsorship opportunities for **Dagenham** within the local community. Emails to be sent this week.

NY

5. Future Shows and Venues

And Then There Were None, directed by Kieran Jenkins, will be performed at Warbrook House from **23rd – 25th October 2025**. This will be an immersive theatre experience. Auditions are scheduled for June, following MID. **NY** will serve as assistant director and production coordinator.

NY has been exploring alternative performance venues for smaller shows in the autumn slot, including:

- **Login Lounge**, Camberley, is interested in future collaboration. It’s a great contact with a flexible space, available from 2026 onwards. The venue offers free hire and a portion of ticket sales.

- **West Horsley Place** has also shown interest.

Other venue suggestions include:

- **Luckley House Theatre**, Wokingham – **NY** to follow up.
- **Reddam House Theatre**, Wokingham – **PK** to follow up.
- **Sindlesham Masonic Centre**, via Mike Thompson – **HT** to follow up.

NY
PK
HT

It was agreed that, while the main spring musical will remain at **Camberley Theatre**, we can consider other venues for future productions.

Sweeney Todd licensing for 2026: **PK** will follow up and invite director **Vicky Jukes** to a future committee meeting. **GB** will confirm what may be available in the budget. **NY** inquired about the Musical Director for **Sweeney Todd**; this is currently unconfirmed.

PK

6. AOB

- **NY** confirmed that the MID T-shirt order has been placed and paid for. The shirts should be ready in two weeks.
- **TR** inquired about committee headshots being taken on Wednesday, alongside MID promotional photos. This was confirmed. Committee members are kindly requested to attend for their photos.
- **HT** asked about the photos from the last Awards Night. **LR** will upload them to the membership area on the website.

LR

The meeting closed at 19.40

The next committee meeting is scheduled for **Monday, 14th April** at 7pm, High Cross Church. This will be a pre-AGM meeting. However, an interim meeting will be arranged on either a Tuesday or Thursday evening (to avoid rehearsal nights) when Vicky Jukes will be invited to attend and present her ideas for *Sweeney Todd*.