



MINUTES

CAMUS Committee Meeting

14th March 2025

6pm at Wetherspoons, Camberley

Actions

In Attendance

GB, AK, EK, PK, RL, TR, NY plus LR. DB arrived 18.14

NY welcomed everyone to the meeting and expressed that there was much to get through in preparation for the AGM.

There were no apologies received from HT or DD.

Approval of minutes

The minutes from the last meeting were approved as an accurate record.

1. Financials

Balance as of 31/03/2025: £12,614.14

This figure includes some show fees as well as income and expenditure from the Awards Night. Expenses for the upcoming show have also been deducted but GB will circulate the full accounts, including the Profit & Loss statement from the Awards Night, by the end of this week.

GB

2. Committee / Membership update

NY noted that there were no updates and no expressions of interest received for committee nominated roles ahead of the AGM.

NY will stand as Chair, GB as Treasurer, and PK as Secretary. DB will stand as Vice-Chair at the AGM, subject to the approval of the proposed Constitutional changes whereby this role becomes one of the voted officers.

There are no further updates on membership at this time. The new membership offer will be presented at the AGM.

3. Current Production update – Made in Dagenham

EK Update – Made in Dagenham

EK updated the group on the progress of *Made in Dagenham* and expressed satisfaction with how the production is developing. There was a discussion about production week and the committee asked about crew members:

- Buz and Bethan Burrows are confirmed backstage, along with Emma Freeman.
- Graham Johnson is secured for sound.
- Alex Windeatt is confirmed for lighting (LX).
- DSM role is still under discussion, with Izzy Cox (former CMA student) being considered.

AOB Item #1 – MD Attendance Concern

Concerns were raised regarding the Musical Director, Gigi, and her lack of communication and

attendance at rehearsals. She has not responded to messages, and with only six weeks until the show, there has been no update from her regarding attendance at future rehearsals or band arrangements.

Some cast members have expressed concern about her absence, which is beginning to affect morale.

Next steps and contingencies:

If Gigi attends rehearsal tonight: NY and EK will have a conversation with her to clarify expectations and plans moving forward. This will be to confirm attendance at ALL rehearsals moving forward and plans for band etc for performance week.

NY /
EK

If Gigi does not attend: NY and EK will follow up directly to discuss the possibility of replacing her as MD.

Potential replacements suggested were David Perkins, who could also act as band fixer. Sarah Jones, Lizzie Hales, Steven Bean, Tom Worrall and Ben Golding.

Finance Update for Productions: Following AGM financial discussions, it has been agreed that show expenses will be claimed through a purchase order template which will be introduced for all show-related expenditures to ensure a clear audit trail. This format will begin after the AGM.

Additional Updates

NY mentioned the VIP Night scheduled for Thursday – invitations will be sent out shortly. Seats have been pre-booked with the theatre.

Show week arrangements will be circulated to the full cast in due course.

Marketing and Ticket Sales

It was agreed by all that we need to start pushing ticket sales.

4. Fundraising and Social

Awards Night Feedback

The evening was thoroughly enjoyed by all, with positive feedback from attendees. A small profit is expected from the event. It was great to see members from the new show in attendance. Overall, a big thumbs up – the same format is planned for next year.

Proposed date: Saturday 18th April 2026

PK

Action: PK to contact The Crown and Cushion to enquire about booking.

Event Updates

Yateley May Fayre – 5th May

Sign-ups are now open. TR will speak with the Fundraising Committee on Wednesday.

Action: TR to collect the gazebo from EK.

TR

Farnborough Donkey Derby – 26th May

Setup will follow the same format as the Yateley May Fayre including sign ups etc

Future Funding & Community Events

Reading Pride – 30th August – Confirmed

Camberley Summer Party – 19th July – not yet confirmed

Participation being considered; performing would waive the stall fee.

Rushmoor Pride – Potential drag bingo fundraising event – not confirmed

Bracknell Pride – Not attending, as we fall outside the Bracknell Forest area.

PK

Summer Social (August) – Suggestion: informal summer party hosted at a member's home.

Future Quiz Night – Planned for October (exact date tbc)

Race Night – Dates to be confirmed. PK to contact The Crown and Cushion for availability for Race Night

There was a concern raised that this is a large amount of events to attend and that perhaps we should focus on a small number and do them well rather than spreading ourselves too thinly and having to cancel / withdraw from further events.

Other Notes

Workshops and Theatre Trips – Still under consideration for upcoming socials.

Sponsorship – NY to meet with Foster Harrington Solicitors (potential sponsor), and with the Surrey Heath Engagement 'Squad' on Thursday.

Marketing Materials – for MID

Action: PK to order new flyers and posters.

PK

Action: NY to confirm details of the new logo from the sponsor, if applicable

NY

5. AGM prep

AGM Update – IGC Venue (next to theatre, opposite library). Information was sent out in the AGM pack for all members and friends.

NY guided the group through the AGM agenda to confirm the order of proceedings:

- Financial Report
- Chair's Report
- Review and Approval of Constitutional Changes
- Safeguarding Update
- Committee Officers – Stand Down
- Re-Election of Officers and Committee
- Meeting Close
- First AGM of new committee

Following the formal meeting, there will be a 'look ahead' announcement covering the 2026 shows, upcoming fundraising events, and other future plans.

Tina Craig has sent her apologies for not being able to attend the AGM but has confirmed her approval of the proposed constitutional changes.

6. Future Shows and Venues

- ***And Then There Were None***

Scheduled for October at Warbrook House. The performance licence has been secured. Audition and rehearsal dates will be confirmed as soon as possible. We will be managing the Box Office for this production and therefore looking into Eventbrite and Ticket Source. KJ is currently preparing the audition pack.

KJ/NY

- ***Sweeney Todd***

Performance rights have been applied for and paid. Dates have been confirmed with theatre. Vicky Jukes is confirmed as Director and Choreographer. PK to share her intro video(s) Musical Director is still to be confirmed.

PK

7. AOB

- **Musical Director – *Made in Dagenham***

See earlier notes regarding the MD situation. [post meeting / rehearsal: update is that new MD is to be found due to non-attendance of Gigi at rehearsal 14/04/2025 without prior notice or notification on the day] Lizzie and Sarah have been approached and have expressed interest. Lizzie is available for all, Sarah has a few dates she can't do.

- **Marketing**
The planned *Made in Dagenham* promo video was cancelled due to concerns over political sensitivity by Facebook. We are appealing this and will review future uploads.
PK to follow up with the theatre regarding the possibility of an e-shot to their mailing list.
On **11th May**, John (Front of House Photography) will attend rehearsal. Cast should come in full costume, hair, and makeup for a staged “protest” photo opportunity outside the theatre.
- **Fundraising**
See earlier notes for current and upcoming events.
- **Gift Aid** GB
Forms will be signed at the AGM. GB will then submit these for review.
- **Old CAMUS Banners** TR
Banners from previous shows can be disposed of. TR to follow up.
- **Easyfundraising**
The current Daily Egg Hunt promotion enters CAMUS into a £100 prize draw. AK and LR are doing this religiously! Promote within CAMUS for additional chances to win.
- **Advertising**
WAOS is offering advertising space in their *Anything Goes* programme. A half-page advert is available for £20. EK suggested looking at their ticket sales to see if this payout will realistically bring us any ticket sales.
- **IGC Venue Availability** PK
CT to confirm the availability of the IGC for upcoming rehearsal dates. PK to follow up.

The meeting closed at 19.22

The next committee meeting is scheduled for **Wednesday, 23rd April** post AGM with the newly voted committee.