

MINUTES

CAMUS Committee Meeting

12th May 2025
12.30pm at IGC

In Attendance	Actions
GB, DB, NG, AK, PK, RL, TR, JR, NY	
Apologies received from EK, DB	
Approval of minutes	
The minutes from the last meeting were approved.	NY
1. Welcome from NY	
NY welcomed the group. Actions from the previous meeting were updated / approved.	
2. Financial Report	
As of 30 th April, the current bank balance stands at £11,447.76 , with £67.00 in the deposit account.	
There have been no significant financial changes since the last meeting. The Membership Report was circulated in advance. [see attached]	
Show fees are still being followed up. It was agreed that Mike Wood should be removed from the 'chaser' list and replaced by Dale Barrell .	
Gift Aid claims will be pursued by GB following further cast follow-up at this evening's rehearsal.	GB
GB and NY will meet on Wednesday before rehearsals to review and finalise the budgets for <i>Made in Dagenham (MID)</i> and <i>And Then There Were None (ATTWN)</i> .	
A query was raised by LR regarding Dale Barrell's show fee . It was suggested that, as he is stepping in, a nominal fee be applied—specifically, the monthly membership fee of £13.00 for the duration of his participation, to cover insurance. GB will confirm with Dale.	GB
Cash collected from the Yateley May Fayre and other recent events will remain with TR until the Donkey Derby .	
NY also requested clarification regarding bank account access for both NY and PK , and creation of the Purchase Order form to use for all spend moving forwards.	
3. Membership update	
<ul style="list-style-type: none">No major updates at this time. Further clarification is needed regarding the appropriate monthly membership fee moving forward.Following the recent newsletter, M. Friend has expressed interest in the current membership benefits and what would be required for her to rejoin CAMUS. This is a positive reflection on the recent decision to revise the membership offering, making it more welcoming and accessible to returning members.	

4. Current Productions

Made in Dagenham (MID) – Production Updates

- **Rehearsals:**
It was suggested that the **Keys player be brought in as a répétiteur** for rehearsals to allow **Lizzie to conduct from the front**. This will be reviewed as part of the upcoming **budget meeting**. NY
- **Front of House (FOH):**
LR has kindly offered to **contact previous FOH volunteers**. LR
The **tombola** continues to be a successful fundraiser – both **cost-effective** and **engaging for audiences**. RL will bring the **tombola barrel**.
TR will **reprint the FOH boards**, and there was a suggestion to consider **investing in more durable signage**. PK will forward the images from Front of House Photography to TR. RL
TR/PK
- **Programme Pricing:**
Programmes will be available via:
 - **QR code** – £1 (purchase via **Zettle**)
 - **Printed hard copy** – £3
- **VIP Evening:**
Invitations have been **sent**. **Thursday night** will serve as the **VIP night**, including **presentations**.
- **Show Letter & Schedule:**
An updated **show week letter** is being prepared by **PK**, based on the template from *The Wedding Singer*. JR to confirm any additional items. Key notes include: PK/JR
 - **Sunday (Band Call & Get-In):**
 - **Band Call:** Afternoon, in the foyer
 - **Get-In:** 9.00am for Crew / 6:00pm for Cast after band call
 - **Technical Rehearsal:** 6:00pm call on Monday
 - **Dress Rehearsal:** 6:30pm call on Tuesday
 - **Show Nights:** Call time at **6:30pm**, with **dressing rooms cleared by 10:30pm**
 - **Friday:** *Curry Night* – LR to book LR
 - **Saturday:** **Get-out** continues until all show elements are cleared
 - **Sunday:** **Van clear-up** followed by the **aftershow party** at Nicola's
- **Future Promotion:**
LR asked whether **Sweeney Todd** tickets will be available during MID show week. **PK** to follow up with **Kayleigh** to confirm once the final prices etc have been agreed at budget meeting. PK

5. Fundraising

May Fayre:

The May Fayre was a success overall, generating a **profit of £137.00** (*after deducting the stall fee and cost of sweets*).

- The "**Guess the Sweets**" activity was less popular than expected, though a member of the public did win.
- Unfortunately, **no mailing list sign-ups or information was collected** at this event.
- Note: Please ensure we have **mallet and tent pegs** accounted for future outdoor setups... Rich – you were missed!

Farnborough Donkey Derby – 26th May:

- Music to be played via speaker system.
- **Lucky Dip** will make a return – **Tom** will need assistance wrapping prizes.
- "Guess the Name of the Ford Teddy" will also be featured. **TR** to supply the teddy bear.

TR

Upcoming Events

Pride – 13th September:

- The **CAMUS banner is being displayed** in their marketing.
- A **possible performance slot** is being considered.

Camberley Summer Party – 19th July:

- **Free stall secured.**
- **TR, RS, and PK** to meet and plan for the event.
- Potential **30-minute performance slot** to be confirmed.

Pride in Surrey:

- Still awaiting confirmation regarding our stall.
- Noted as the **most expensive event**, but an active event to attend. There were a number of 'expressions of interest' at the last Surrey Pride event.

Other Updates:

- **Yateley May Fayre:** A thank-you letter has been sent. Our **performance slot for next year is confirmed.**
- **Fleet Market:** We've been invited to **perform at their Sunday market**—details to follow.
- **Yateley Industries Small Fete – 21st June:**
 - Request received via **Maria Mannon** for a performance.
 - This date may be **too tight to accommodate** this year.

6. Future Shows and Venues

And Then There Were None (ATTWN)

- The **marketing plan** for the production will be **launched next week.**
- **Kieran** has secured a **professional role** starting in early October, which means he will be **unavailable for the final month of rehearsals and the performance run.**
 - **Rehearsals** will continue as planned on **Sundays and Mondays throughout September**, with **Nic** stepping in to lead from **October onwards.**
- **Auditions** are scheduled for **Sunday, 22nd June**, with rehearsals beginning on the last **Sunday in August.**

Sweeney Todd

- In the first instance, we would like to **approach Lizzie Hales** to be the **Musical Director.** We are looking for someone **strong and driven** to lead this ambitious production musically. **NY** will ask.
- There is also consideration being given to appointing an **Assistant Director.** As this will be the **director's first show with CAMUS**, having an AD in place to **support Vicky** and ensure continuity may be beneficial. No name suggested at this time.

NY

7. Socials update

- **No major updates** at this time.
- **Theatre Trip:**
NG noted that Starburst will be performing *Grease* at **Camberley Theatre** at the end of June. A **group theatre trip** is being organised for those interested in attending. NG
- **Horse Racing Night – Crown & Cushion:**
Plans are underway for a **Horse Racing night** at the **Crown & Cushion to be hosted by NG**.
PK to confirm arrangements with the venue. PK
There may be a **small additional cost** if we decide to have ‘**Grand National**’ style **tickets** professionally printed.

8. AOB

TR has emailed NODA after the Awards night – ensuring photo of the awards winners have been received. This is now up on the website.

Meeting closed at 19.21